

Application for Transfer of Sign Specialty Contractor License**114**

Michigan Department of Labor & Economic Growth
Bureau of Construction Codes & Fire Safety
Electrical Division
P.O. Box 30255
Lansing, MI 48909
517-241-9320

Agency Use Only

Fee: \$120.00

Authority: 1956 PA 217 Completion: Mandatory Penalty: License will not be issued	The Department of Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.
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Instructions:

- Complete and sign application. Type or print in ink.
- P.A. 236 of 1996, as amended, requires an applicant to include his or her social security number. However, a requirement under this section to include a social security number on an application does not apply to an applicant who demonstrates he or she is exempt under law from obtaining a social security number or to an applicant who for religious convictions is exempt under law from disclosure of his or her social security number under these circumstances.
 - This information is confidential. Disclosure of confidential information is protected by the Federal Privacy Act.
- Attach an affidavit or statement from an insurer showing the amount of public liability insurance.
- Enclose a check payable to the **State of Michigan**.
- Mail completed application, fee, copies of incorporation, partnership, or D.B.A. papers, and copy of current contractor license and current sign specialist license to the above address.

Applicant Information

NAME OF PERSON, FIRM OR CORPORATION TO BE LICENSED		UNIT OF GOVERNMENT ISSUING CURRENT LICENSE		
ADDRESS		CITY		
TOWNSHIP	COUNTY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)
NAMES OF OFFICERS _____ _____				
NAME OF SIGN SPECIALIST REPRESENTING BUSINESS		LICENSE NUMBER		
ADDRESS		CITY		
TOWNSHIP	COUNTY	STATE	ZIP CODE	

For an LLC or corporation, or if the sign specialist listed above is not also the sign specialty contractor applying, then he/she shall provide this office with an **original notarized** letter stating he/she will be in your full time employ and shall be actively in charge of and responsible for code compliance of all installations of electric signs and related wiring.

Certification and Signature

I certify the information provided is true and accurate to the best of my ability. I further understand falsification of any statement is cause for rejection of application or revocation of license, if issued.	
OWNER'S NAME (TYPE OR PRINT)	SOCIAL SECURITY NUMBER
OWNER'S SIGNATURE	DATE